

| MAR SANTACANA SITJÀ



| EDUCATION

- September 1999. Degree on Political Sciences. (Universitat Pompeu i Fabra, Barcelona).



| PROFESSIONAL EXPERIENCE

- January 2013 - present. Fundació Ent. Administrative Assistant.
- March 2011 - present. Ent Environment and Management. Administrative Assistant.
- July 2010- December 2011. Sitges Tourism Office – Front desk assistance.
- August 2009. AGIS Sitges: Campaign SITGESTIU Cultural in the museums of the Cosorci del Patrimoni de Sitges.
- July 2009. AGIS Sitges: Tango Sitges Festival, logistics and organisation staff.
- May 2005 - June 2009. Touristic guide.
- January 2004 – April 2005. ICONO Serveis Culturals. Guided Tours.
- January 2002 - December 2003. Barcelona Guide Bureau. Guided tours.
- 2001-2003. “Anuncios, semanario de publicidad” (Advertisement journal): translations, and collaborations.
- November 1999 - December 2001. Gran Via Business Center S.L.: Secretary.
- January 1999 – June 1999. Associació Voluntariat Europeu (AVE) (European Volunteer Association): Pràcticum at the University Degree “Asociacionismo a nivel europeo”.



| COMPUTER SKILLS

- Office: Excel, Word, Power Point, and Visitors Programme of the Diputació de Barcelona.



| LANGUAGES

- Catalan: Native
- Spanish: Native
- English: Proficiency level, by the University of Michigan.
- French: High level, Diplôme du Brevet by the Academie de Toulouse.
- Italian: Mid-high conversation level. Medio II, by the Istituto Italiano di Cultura.